

Appendix 6
Summary of proposed times and conditions

Broadfields Country Club, trading as Blue Room, 220 Headstone Lane, Harrow, Middlesex HA2 6NN

Licensable activities

	<i>Hours open to the public</i>	<i>Live music, Recorded music, Performance of dance and similar</i>	<i>Sale of alcohol by retail</i>	<i>Late night refreshment</i>
Mon	1000 – 0100*	1000 - 0000	1000 - 0000	2300 - 0000
Tue	1000 – 0100*	1000 - 0000	1000 - 0000	2300 - 0000
Wed	1000 – 0100*	1000 - 0000	1000 - 0000	2300 - 0000
Thu	1000 – 0100*	1000 - 0000	1000 - 0000	2300 - 0000
Fri	1000 – 0300*	1000 – 0200*	1000 – 0200*	2300 – 0200*
Sat	1000 – 0300*	1000 – 0200*	1000 – 0200*	2300 – 0200*
Sun	1000 – 0000	1000 – 2300	1000 – 2300	n/a

* = Next day

Proposed seasonal variations

- (1) Sale of alcohol by retail and other licensable activities to extend by one hour on Sundays prior to a Bank Holiday Monday.
- (2) Sale of alcohol by retail can be extended between the terminal hour on New Year's Eve and the commencement hour on the following morning.

Summary of applicable mandatory conditions

- (1) No alcohol to be sold unless under the supervision of a designated premises supervisor who holds a premises licence.
- (2) Requirement for any door supervisors to be licensed by the Security Industry Authority.
- (3) Mandatory conditions prohibiting irresponsible alcohol sales, requiring free potable water and requiring premises to have proof-of-age policy.

Annex 2 – conditions consistent with Operating Schedule

Prevention of crime and disorder

1. The Designated Premises Supervisor shall be responsible for maintaining a record for at least 12 months of "Significant Incidents" that occurs on the premises whilst licensable activities are being provided.
2. "Significant Incidents" to be recorded include (but are not limited to):
 - (a) failures of or faults with the CCTV system
 - (b) refusals of alcohol sales
 - (c) calls to the police arising from illegal drugs on the Premises
 - (d) other matters that may affect the licensing objectives

- (e) assaults or other injuries whether or not police or medical assistance is required
- (f) CCTV and electronic identification system records supplied to Police and Licensing Authority officers
- (g) seizures of false identification

3. The premises licence holder shall conduct a risk assessment for each and every booking they take to ascertain how many door supervisors may be needed for any particular occasion. The premises licence holder shall seek or take advice from the police licensing officer for Harrow about the number of door supervisors that may be required for any bookings or events likely to undermine the licensing objectives.
4. (1) The Premises Licence Holder or Designated Premises Holder shall install and maintain a comprehensive CCTV system to the satisfaction of the Metropolitan Police. All entry and exit points must be covered enabling frontal identification of every person entering.

(2) The Designated Premises Licence Holder shall ensure that the CCTV system shall continually record whilst the Premises is open for licensable activities and during all times when customers remain on the Premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping.

(3) Recordings shall be made available immediately upon the request of the Police or authorised officer of the Licensing Authority providing such requests are in connection with the prevention or detection of crime. Recordings are to be supplied to in the form of digital download burned onto a flash drive, DVD or CD disc.

(4) A staff member from the Premises who is conversant with the operation of the CCTV system shall be on the Premises at all times when the Premises is open to the public. This staff member shall be able to show Police or an authorised officer to the licensing authority recent data or footage with the minimum delay when so requested.

(5) All faults with the CCTV system shall be repaired as soon as possible and in any case within two working days after which time, if the system is still inoperative no licensable activities shall take place without the agreement of Harrow Police Licensing Officer and/or Licensing Authority until the fault is rectified.

Prevention of public nuisance

5. External area will be closed for sale of alcohol after 2300 hours.
6. All deliveries are conducted during normal daytime hours to prevent noise nuisance.
7. Doors and windows shall be kept closed when regulated entertainment is in progress.
8. Air conditioning must be used when regulated entertainment is in progress.
9. Loudspeakers shall not be located in the entrance lobby or outside premises building. Loudspeakers and other sound amplification equipment must not be directed outwards towards any street or residential building, or installed externally to the Premises.
10. Prominent, clear and legible notices shall be displayed at all exits to the premises requesting patrons leave the premises quietly.